

**Facilities Board DATE: 04-06-10 TIME: 7:00 p.m.**

<b>Members &amp; Guests Present</b>	Bob Brown, Jerry Williams, Werner Fick, Bruce Royer, Kari Csizmadia, Dianna Olson, Joel Zimmerman	
<b>Members Absent</b>	Arlo Hovick	
<b>TOPIC</b>	<b>PRESENTATION - DISCUSSION</b>	<b>RESULT/LEADER</b>
<b>Time of Sharing</b>	Relationship Building – Saying hi and sharing news with each other.	
Old Business	None	
New Business	Set date for spring work day at church.	Facilities Bd will meet May 1 <sup>st</sup> @ 9:00 a.m.
	Discuss refrigerator purchase for Heritage Room.	Decided to buy a new stove and an Energy Star Rated refrigerator from Meyer & Sons. Bob will do this. BLCW will fund the purchase.
	Discuss request from Children’s Board for the Facilities Board to set up and take down tables & chairs at Fellowship Carnival on May 23 <sup>rd</sup> .	Bob will call Lynette Freyberg to say we are unable to assist as a board.
	Discuss request from Children’s Board to move a coat rack shelf from a classroom to a hallway.	Facilities Board determined this would create a safety issue since the shelf would stick out into the traffic walkway. Bob will call Lynette Freyberg about this.
	Discuss the lists of repairs and requests from Bethlehem’s Child Care Center (furniture & equipment repairs, purchase & installation of new shelving, paint touch-ups, etc.)  Refer to “Responsibilities of the Facilities Management Board”.	Board concluded we as a board are not and cannot be responsible for day-to-day maintenance and repairs of equipment. Diana will discuss this with Council.
	Discuss Elevator Report.	Needed repairs will cost \$7,500.

**Next Meeting:** May 4, 2010 @ 7:00 p.m. at church  
**Respectfully Submitted,** Bob Brown, Chairman