

Music & Worship Board DATE: 05/04/2010 TIME: 6:00 p.m.

Members Present	Brad Butler, Mary Beth Royer, Shirley Ruby, Tanya Ringgenberg, Maria Larson, Stacy Underwood, Betty Groth (Council Liaison), Laurie Rossow (Staff Liaison), Pastor Jay Dahlvang (Staff Liaison)	
Members Absent	None!	
TOPIC	DISCUSSION	RESULT
Devotions	Stacy read devotions from the book "Have a Little Faith" by Mitch Albom.	
Completing Pew Pad Information	A member of the Evangelism board suggested that we encourage BLC members to complete the entire line in the pew pad (address, etc) in the hopes that visitors will do the same.	A brief announcement will be written for the bulletin.
Summer Coffee Set-Up and Clean-Up	<p>We are grateful to Tim & Amy Heiser for all the work they do with the coffee fellowship time between services.</p> <p>Who generates the "coffee list" for Sundays?</p> <p>Could Heiser's make a checklist / write down what they do (including making lemonade, grinding coffee beans, filling cream and sugar, etc)</p> <p>Could a weekday office volunteer run up and start the dishwasher to wash Sunday mugs?</p>	Pastor Jay will talk to Casey.
Stained Glass Window	<p>A member asked to have the stained glass window returned to the altar area.</p> <p>We need to take it down periodically for events / summer activities that use the whole space.</p>	<p>We will leave it in the chapel for now.</p> <p>Pastor Jay will call the member who asked.</p>
Decorating for each Season	<p>The "big" decorating holidays seem to be Easter, Thanksgiving, Advent and Christmas.</p> <p>It would be great if we had a set of decorations for each liturgical season, including Epiphany, Lent, Pentecost</p> <p>It's important to remember ecclesiastical sensibility – be tasteful, not gaudy.</p> <p>Let's consider forming a committee ~ some names that came up were Kari Csizmadia, Barb & Al Girtz, Holly Nevills. Let them know what we're thinking.</p> <p>The committee should still run decorating ideas thru the Music & Worship Board before going ahead.</p>	<p>Betty & Pastor Jay will take this committee idea to the Council for approval.</p> <p>Could we add seasonal decorations to the wish list for memorial money?</p>
Baptismal Font	A request has been made to add a second baptismal font to	We will ask Joel to

	<p>the sanctuary to allow those who want to cross themselves with water upon entering for worship.</p> <p>Would we need to use distilled water?</p>	<p>move the small font from the chapel into the sanctuary.</p>
Recording Funerals on CD	<p>Periodically a CD will eject from the recorder unexpectedly.</p> <p>No one really knows why; it happens only occasionally.</p>	<p>Brad will take care of this issue.</p>
Kneeling at Intinction	<p>Pastor Jay will mention again that if people feel like kneeling at the communion rail on intinction Sundays, they are welcome to do so.</p> <p>In June, the first Sunday will be intinction and the third will be kneeling (flip-flopped for June only).</p>	<p>We will need to make sure ushers and communion set up people know this change.</p>
Usher Update	<p>There appear to be 8-9 ushers per team; one team has 12. There are 8 teams.</p> <p>We will always run into people who prefer the early or late service; this is unavoidable.</p> <p>Could we ask usher captains (head ushers) to make reminder calls to the team before their Sunday?</p> <p>It should be the responsibility of each usher to (a) let the head usher know if they aren't coming and (b) find a sub.</p> <p>We need 8 people to do the offering; otherwise we can get by with 4 ushers.</p> <p>Let's encourage more people to get involved with ushering – it's easy and you're already at church so why not! Tell people they can sit with their families during the service.</p>	<p>Brad will ask Shannon to talk to the “older” high school kids about joining an usher team.</p> <p>Mary Beth will call / talk to new members about possibly getting involved as ushers.</p> <p>Let's “sell it”!</p>
Radio Sponsorship	<p>Pastor Jay feels it's awkward to welcome a live audience on a radio play-back (when it's not live)</p> <p>Also there is no mention that the broadcast is Bethlehem Lutheran Church, etc.</p> <p>There used to be a script that someone would read – we would just need some consistency, the right information and timing (during the prelude, perhaps?)</p>	
Miscellaneous	<p>Will we have summer meetings? Yes, most likely.</p> <p>June 27 is MN Teen Challenge – we will partner with the fellowship board and the serving group to serve brunch.</p>	

Next Meeting: June 1, 2010 @ 6:00 pm.

Respectfully Submitted: Stacy Underwood

Meeting Location: Pastor Jay's office