

Bethlehem Lutheran Church  
720 South Second Street  
Mankato, MN 56001

**COUNCIL MINUTES**

**Title:** Congregation Council Minutes

**Officiating:** James Halbur

**Purpose:** Monthly Business Meeting

**Recording:** Kathy Yale

**Date:** August 18, 2009

**Time:** 7:00 p.m.

**Location:** Heritage Room

Scheduled			Actual			Present
Start	Stop	Total	Start	Stop	Total	Number
7:00 p.m.	9:00 p.m.	2 Hrs.	7:00 p.m.	9:40 p.m.	2:40	9
Council Members and Guests			Present	Absent	Position	
James Halbur			X		President	
Frank Larsen				X	President-Elect	
				X	Vice President	
Kathy Yale			X		Secretary	
Diana Olson			X		Treasurer	
Betty Groth			X	X	Member-at-Large	
Dennis Sandersfeld			X		Member-at-Large	
Andrew Garry			X	X	Member-at-Large	
Pastor Arne Jessen			X		Interim Senior Pastor	
Pastor Al Girtz			X		Pastoral Care Coordinator	
Paul Hagen			X		Guest: Stewardship Board	
<i>Jim Halbur for Kari Halbur</i>					Guest: Fellowship Committee	

PRESENTER TOPIC	ITEM DESCRIPTION
7:00 p.m. James Halbur	CALL TO ORDER
Dennis Sandersfeld	DEVOTIONS
Paul Hagen Rally Day	OPEN FORUM: Paul presented information on spiritual gifts and had the "Service Opportunities" questionnaire to be used on Rally Sunday distributed.
Pledge Drive	The Pledge Drive will be the first three Sundays in October with a dinner and speaker after church on October 11th.
Jim Halbur Fellowship	Presented information and a written Fellowship Committee report for and by Kari Halbur.
Jim Halbur  New Pastor  Goals  Budget	<p>AGENDA: Approved as amended on a motion by <b>Diana Olson. MSC.</b></p> <p>NEW PASTOR UPDATE: Jim Halbur read the August 17, 2009, Letter of Acceptance from Pastor Jay M. Dahlvang. Important Dates:</p> <ul style="list-style-type: none"> <li>• Farewell to Pastors Arne Jessen and Al Girtz on September 27</li> <li>• Fill-In Pastors on October 4 and 11</li> <li>• Installation by Rev. Linda Gunderson, Synod Minister, Sunday, Oct. 18.</li> </ul> <p>Reminder to Liaisons: 2009-10 Goals with names and timelines are due to Council by September 30<sup>th</sup> in order to have everything ready when Pastor Jay starts. Budgets are also due by no later than September 30th.</p>
Kathy Yale	MINUTES: Minutes of the July 21, 2009, Regular Council Meeting, the July 26, 2009, Special Council Meeting and the August 9, 2009, Special Congregation Meeting were all approved on a single motion by <b>Diana Olson</b> with the Congregation Meeting amended to include the word, "Minutes." <b>MSC.</b>
Diana Olson Youth Trip  Microphones  Air Conditioning  Line Item  Responsibilities	<p>TREASURER'S REPORT: Written Report.</p> <p><b>Dennis Sandersfeld</b> moved the Youth Board's request for \$710 for the Eagle Bluff Trip be approved. <b>MSC.</b></p> <p><b>Betty Groth</b> moved to approve the Tech. Committee's request for \$455.47 in the Sound System Fund to be used to purchase additional portable microphones. <b>MSC.</b></p> <p><b>Diana Olson</b> moved the Facilities Management Board's request for \$2804.83 for annual cleaning and maintenance of AC units be approved. <b>MSC.</b></p> <p>On a motion by <b>Diana Olson</b>, the Deacon's Fund was renamed the "Needy Persons Fund" for clarity and in keeping with community standards. <b>MSC.</b></p> <p><b>Diana Olson</b> moved that the Standing Resolution for "Responsibilities of the Treasurer" be amended to include "Serve as an ex officio member of the Finance Committee." <b>MSC.</b></p> <p><b>Dennis Sandersfeld</b> moved the Treasurer's Report be approved. <b>MSC.</b></p>

Pr. Arne Jessen	Written Report.
Confirmation	<b>Diana Olson</b> moved that the following be added to the section on “Expectations” in the Confirmation Covenant: “Complete the required Participation Points” per handout. <b>MSC.</b>
Serving Groups	<b>Diana Olson</b> moved that the changes to the “Responsibilities of the Serving Groups” as presented be adopted in place of the current ones in the Standing Resolutions. <b>MSC.</b>
Nominating Committee	<b>Diana Olson</b> moved that “and General Chair of the Serving Groups” be added to #1 of Responsibilities of the Nominating Committee. <b>MSC.</b>
Janitor	<b>Dennis Sandersfeld</b> moved that the Revised Position Description for the Evening and Weekend Janitor be adopted as presented in an attachment. <b>MSC.</b>
James Halbur Sr. Pastor Job Description	Jim Halbur appointed a special committee to include Beth Backstrom, Marcia Nagel and a member of the Personnel Committee, along with Pastor Jay Dahlvang, to review the Senior Pastor Job Description for possible modification to be reviewed for a vote by Council in September.
NEW BUSINESS	
James Halbur 8:55 p.m.	Jim Halbur announced that a QUORUM was NO LONGER PRESENT, at which time remaining ACTION items on the agenda were tabled, including <ul style="list-style-type: none"> <li>- Facilities Usage Fees (also tabled for legal review of non-profit status)</li> <li>- Roof Quote (also tabled to request additional quotes)</li> <li>- Responsibilities of the Children’s Board revisions</li> <li>- Wish Book approvals</li> <li>- Marcia Nagel’s appointment to the Stewardship Board</li> </ul>
PLANNING DISCUSSION	
Financial Plan	It was decided to seek consultations regarding fundraising: <ul style="list-style-type: none"> <li>- Endowment Fund options and Werner Fick’s proposal – Diana Olson</li> <li>- Gustavus Adolphus – Dennis Sandersfeld</li> <li>- SEMSynod and ELCA [Foundation] – Jim Halbur</li> </ul>
Announcements	Pastor Jay Dahlvang’s acceptance of Bethlehem’s Call will be included in the upcoming Weekly Announcements and in the September STAR Newsletter. Kathy Yale will write, including quotes from his acceptance letter.
9:40 p.m.	ADJOURNED on a motion by <b>Diana Olson. MSC.</b> Robert’s Rules Revised, p.336, XI. 34-35
Next Meeting	September 15, 2009, at 7:00 p.m., with devotions & treats by Jim Halbur.

Respectfully Submitted, Kathy Yale, Congregation Secretary

**MSC** = Motion. Seconded. Carried.