

## Website Committee Minutes

From meeting DATE: **February 21, 2011** TIME: **4:00**

<b>Members &amp; Guests Present</b>	Brenda Boyer, Dave Hageman	
<b>Members Absent</b>	Jean Bender, Elisabeth Larson, Jenna Odegard, Lance Quick	
<b>TOPIC</b>	<b>PRESENTATION - DISCUSSION</b>	<b>RESULT/LEADER</b>
<b>Devotions</b>		Brenda
<b>Time of Sharing</b>	Members of the group talked about what they have been doing lately	Everyone present
Donate an hour each month	<b>VERY IMPORTANT !!!!</b> All members are asked to donate an hour of time updating the site each month. It's even more important now that Casey isn't here. <b>Contact Brenda Boyer to set up your day and time (cell 507-381-0612 or email me)</b>	<u>Every member of committee</u>
New brochures	To match the new home page look, are now in the narthex	Brenda
Instruction Sheet for website updates	Written instructions on how to do updates is now in a <u>binder in the office</u> for anyone that needs to know how to make updates.	Brenda and Jenna have started this
Updates made during the meeting	Dave and Brenda made the website updates while they were there	Dave, Brenda
Wi Fi for the church	Dave will contact places that install Wi Fi and get bids what it would cost to have it in the office/library are, Grounds for Joy, dining room, etc.	Dave
Comment	Comments from congregation member that there has not been a "listen to the service" added to the site since November	Jenna has written instructions on how to do this. This will be added to the binder
Devotions	in March	Will be lead by Elisabeth

**Next Meeting:** March 21, 2011, Monday – 4:00 in the Church.

**Respectfully Submitted,** Brenda Boyer