

Website Committee Minutes

From meeting DATE: **July 18, 2011** TIME: **4:00**

Members & Guests Present	Brenda Boyer, Dave Hageman, Jean Bender, Deb Leiferman	
Members Absent	Lance Quick, Jenna Odegard, Elisabeth Larson	
TOPIC	PRESENTATION - DISCUSSION	RESULT/LEADER
Devotions		Brenda
Time of Sharing	Members of the group talked about what they have been doing lately	Everyone present
WiFi in Church	It's been approved for us to spend \$179. to get a router that will give us WiFi! Brenda will contact Lan Evenson	Lan Evenson was contacted to purchase router
Each member of the committee will have a specific week to make updates	Dave will take week 3, Brenda will take week 4. Elisabeth & Jenna want weeks do you want? Deb's computer is free to use any time Thursday or Friday and Wednesday before 11:30	<u>This means 4 people will come in every month to make updates</u>
Wedding Guide	Needs updating – Brenda emailed back to Deb	Deb will make changes
Devotions for the future	Everyone sign up for 2 months. Aug – Dave, Sept - ?, Oct – Jean, Nov- Dave, Dec – Deb, Jan - ?, Feb - ?, March - ?, April- Jean, May - ?, June - Deb	Let Brenda know which months you'd like
Instruction Sheet for making website updates	Written instructions on how to do updates is in a binder in the office for anyone that needs to know how to make updates.	Add how to insert a photo, and where emails for Website Comm. are stored
Map of inside of church	Jack Halverson would like this on the website for visitors. Deb has a hand drawn map	Brenda will check with see if there is a computer made map

Next Meeting: the third Monday of the month -- August 15, 2011, Monday – 4:00

Respectfully Submitted, Brenda Boyer