

Website Committee Minutes

From meeting DATE: **Tuesday -- October 18, 2011** TIME: **4:00**

Members & Guests Present	Brenda Boyer, Elisabeth Larson, Deb Leiferman, Lance Quick, Dave Hageman, Jean Bender	
Members Absent	Jenna Odegard	
TOPIC	PRESENTATION - DISCUSSION	RESULT/LEADER
Devotions	lead by Jean	THANKS Jean
Time of Sharing	Members of the group talked about what they have been doing lately.	Everyone present
WiFi in Church	Deb checked with Lan Evenson to see what to do to have wi-fi in Grounds of Joy	Lan said running cable to room would be best
Each member of the committee will have a specific week to make updates	Elisabeth week 1— will upload the audio of the Sunday services and get these up to date, Brenda week 3, Dave week 4 Deb's computer is free to use any time Thursday or Friday and Wednesday before 11:30. Call Deb Wednesday afternoon to see if there are updates that need to be done.	Elisabeth week 1 Brenda week 3 Dave week 4
Devotions for the future	Everyone sign up for 2 months: Oct – Jean, Nov- Dave, Dec – no meeting, Jan - Elisabeth, Feb - Brenda, March - Elisabeth, April- Jean, May - Deb	Let Brenda know which months you'd like
Instruction Sheet for making website updates	Written instructions on how to do updates is in a binder in the office for anyone that needs to know how to make updates. We added Deb's new log-in. Also we will add "Don't turn off Deb's computer".	Elisabeth updated this as needed. THANKS!!!
TV commercial for children that is on the site	Should be moved to the Children's area of the site. There is a new TV commercial filmed for Welcome Wagon that should be put on website	Brenda will check with Leah about getting the new commercial
Technical support from Que Computers	We no longer get 2 hours of support free a month. Currently the site costs us \$160 a year, it's going up to \$170 in July 2012. Wendy will come to our meeting in November – have questions to ask her.	Lance talked to Wendy at Que

Next Meeting: the third Tuesday of the month -- November 16, 2011 -- Tuesday – 4:00

Respectfully Submitted, Brenda Boyer